

Application for Employment

Community First National Bank is an Equal Opportunity Employer and does not discriminate on the basis of race, sex, age, color, religion, national origin, veteran status, disability or any other characteristic protected by law. Please let us know if you need accommodations in order to participate in the application process.

Please Print			
Name:	Date:		
Street Address:			
Phone No.: Email:			
Position Applying For:	Date Available:		
Are you seeking: □ Full-time □ Part-time	Salary Expectations:		
Have you applied at Community First National Bank previously? If yes, please provide the date:		□ Yes	□No
Have you previously been employed at Community First National Bank? If yes, please provide the date:		□Yes	□ No
Do any of your friends or relatives work here? If yes, please provide the name(s) and relationship(s):		□ Yes	□ No
Are you currently employed?		□Yes	□ No
If yes, may we contact your current employer?		□ Yes	□ No
Have you ever been discharged or requested to resign from a position?		□Yes	□ No
Details:			

Education

School	Name & Location of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate/Professional				
Other (please specify)				

Work History

Start with your current or most recent job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities, or other protected status.

Name, Address & Telephone	Emp	loyed		Pay	Reason for leaving:
of Employer	From (mo/yr)	To (mo/yr)	Start	Final	
			\$	\$	
	Duties:				
					Supervisor:
					2.000.
Title:					
					,
Name, Address & Telephone	Emp	loyed		Pay	Reason for leaving:
of Employer	From (mo/yr)	To (mo/yr)	Start	Final	
			\$	\$	
	Duties:				
					Supervisor:
					Supervisor.
Title:					
	1				
Name, Address & Telephone	Emp	loyed		Pay	Reason for leaving:
of Employer	From (mo/yr)	To (mo/yr)	Start	Final	
			\$	\$	
	Duties:	I	·	1	
					Supervisor:
Title:					
Additional comments (explana	ntions for gaps in	n employmen	t, etc.):		
	<i>C</i> 1				

Personal/Professional References

Please list three individuals (not related to you) who have known you for more than one year and whom we can use as references of your character and work-related competencies.

Name	Address	Phone Number	Relationship

Applicant Affidavit, Consent & Release

Please read each statement carefully before signing.

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I understand that this application, verbal statements by management, or subsequent employment does not create an express or implied contract of employment nor guarantee employment for any definite period of time. Only the President of the organization has the authority to enter into an agreement of employment for any specified period and such agreement must be in writing, signed by the President and the employee. If employed, I understand that I have been hired at the will of the employer and my employment may be terminated at any time, with or without reason and with or without notice.

have read, understand, and by my signature consent to these statements.		
Signature:	Date:	

This application for employment will remain active for 90 days.



Applicant EEO & Affirmative Action Information

It is the policy of Community First National Bank to provide equal employment opportunity to all qualified applicants for employment without regard to race, color, religion, national origin, sex, age, veteran status or disability. As an affirmative action employer under E.O. 11246 we invite all applicants to identify themselves as indicated below.

COMPLETION OF THIS FORM IS VOLUNTARY AND IN NO WAY AFFECTS THE DECISION REGARDING YOUR APPLICATION FOR EMPLOYMENT. THIS FORM IS CONFIDENTIAL AND WILL BE MAINTAINED SEPARATELY FROM YOUR APPLICATION FORM. Position applied for: Where did you hear about this job? Race and ethnicity categories (you may mark one or more of the following): American Indian or Alaska Native—A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment. Asian—A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. Black or African American—A person having origins in any of the black racial groups of Africa. Hispanic or Latino—A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race. Native Hawaiian or Other Pacific Islander—A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. White—A person having origins in any of the original peoples of Europe, the Middle East, or North Africa ☐ Male ☐ Female Sex: ☐ I elect not to identify. Signature:





Section 1: General Employee Information

EMPLOYEE VETS-100A INFORMATION

The information returned on this form will be used only for reporting purposes required by the Office of Federal Contractor Compliance Programs (OFCCP). You are under no obligation to respond and your response will remain confidential within the Human Resources Department. We appreciate your assistance in complying with our reporting requirements.

5000			
Nan	ne:		
Job Title: Department:			
	tion 2: Veteran Status ase check all that apply (see reverse for definitions)		
	Disabled veteran.		
	Other protected veteran—A veteran who served on active duty in the US military during a war or in a campaign or expedition for which a campaign badge is awarded.		
	Armed forces service medal veteran—A veteran who, while serving on active duty in the Armed Forces participated in a US military operation for which an Armed Forces service medal was awarded pursuant Executive Order 12985.		
	Recently separated veteran—A veteran who separated from the Armed Forces through discharge or relefrom active duty within the past 36 months.	ase	
	I elect not to self-identify.		
	I am not a veteran of US military ground, naval or air service.		
Sect	tion 3: Attestation		
Sign	nature: Date:		

Completion of this form is voluntary and in no way affects decisions regarding your employment.

This form is confidential and will be maintained separately from your employee file.

VETERAN STATUS DEFINITIONS

Disabled veteran—A veteran of the US military ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs, or a person who was discharged or release from active duty because of a service-connected disability.

Other protected veteran—A veteran who served on active duty in the US military ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized.

Armed forces service medal veteran—A vetera n who, while serving on active duty in the US military ground, naval or air service, participated in a US military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985 (61 FR 1209, 3 CFR, 1996 Comp., p. 159).

Recently separated veteran—A veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the US military ground, naval or air service.

Executive Order 12985: Armed Forces Service Medals

Aghanistan (Operations Enduring Freedom (OEF) and Iraq Freedom (OIF))	Campaign or Expedition	Inclusive Dates
November 20, 1995 to December 20, 1996 to June 20, 1996, June 21, 1998 to present 20, 1996 to June 20, 1998, June 21, 1998 to present 20, 1996 to June 20, 1998, June 21, 1998 to present 20, 1996 to June 20, 1998, June 21, 1998 to present 21, 1973, to August 15, 1973	Afghanistan (Operations Enduring Freedom (OEF) and Iraqi Freedom (OIF))	OEF September 11, 2001, to present; OIF March 19, 2003, to present
Section Commonstration Section	Army Occupation of Berlin	May 9, 1945 to October 2, 1990
Camboda Evacuation (Operation Eagle Pull)	Bosnia (Operations Joint Endeavor, Joint Guard, and Joint Forge)	
El Salvaldor January 1, 1982 Global War on Terrorism September 11, 2001 to present	Cambodia	March 29, 1973, to August 15, 1973
September 1.1. 2001. to present	Cambodia Evacuation (Operation Eagle Pull)	April 11 - 13, 1975
Grenada (Operation Urgent Fury) Altail (Operation Urgent Fury) Altail (Operation Urgent Fury) Altail (Operation Urgent Fury) Altail (Operation Urgent Fury) Indian Oceanitism November 21, 1979, to October 20, 1981 Ilaraien/Yemen/Indian Ocean Ilaraien/Yemen/Indian Ocean Ilaraien/Yemen/Indian Ocean (OFF) December 3, 1978 to June 5, 1979 Ilaraien/Yemen/Indian Ocean Oce	El Salvador	January 1, 1981, to February 1, 1992
Hait (Operation Uphold Democracy)	Global War on Terrorism	September 11, 2001 to present
Inclain Cesan/Iran Israinan Yemen/Indian Ocean (ICF) Israinan Yemen/Indian Ocean Israinan Yemen/Indian Yemen/Indian Yemen/Indian Yemen/Indian Yemen/Indian Yemen/Indian Yemen/Indian Yemen/Indian Yeme	Grenada (Operation Urgent Fury)	October 23, 1983, to November 21, 1983
Iranian/Yemen/Indian Ocean December 8, 1978 to June 6, 1979	Haiti (Operation Uphold Democracy)	September 16, 1994, to March 31, 1995
Iraq (Operations Northern Watch, Desert Spring, Enduring Freedom (OEF), and Iraqi Freedom (OEF),	Indian Ocean/Iran	November 21, 1979, to October 20, 1981
Colif. Colif. Cotober 1, 1966, to June 30, 1974	Iranian/Yemen/Indian Ocean	December 8, 1978 to June 6, 1979
Korea Defense Service Medal July 28, 1954 to Idate to be determined) Kosovo March 24, 1999 to present Kosovo Campaign Medal (KCM) Operation Allied Force March 24, 1999 to June 10, 1999 Kosovo Campaign Medal (KCM) Operation Allied Harbor April 4, 1999 to September 1, 1999 Kosovo Campaign Medal (KCM) Operation Didit Guardian June 11, 1999 to (date to be determined) Kosovo Campaign Medal (KCM) Operation Sustain Hopel/Shining Hope Kosovo Campaign Medal (KCM) Operation Sustain Hopel/Shining Hope Kosovo Campaign Medal (KCM) Operation Sustain Hopel/Shining Hope Kosovo Campaign Medal (KCM) Task Force Falcon June 11, 1999 to July 10, 1999 Kosovo Campaign Medal (KCM) Task Force Hawk April 5, 1999 to June 24, 1999 June 11, 1999 to November 1, 1999 Kosovo Campaign Medal (KCM) Task Force Hawk April 5, 1999 to June 24, 1999 Lebanon June 1, 1983, to December 1, 1999 Kosovo Campaign Medal (KCM) Task Force Saber April 1, 1999 to November 1, 1999 Kosovo Campaign Medal (KCM) Task Force Saber March 31, 1999 to July 8, 1999 Lebanon June 1, 1983, to December 1, 1997 and August 20, 1982 to May 31, 1983 Liberia (Operation Sharp Edge) August 5, 1990 to February 21, 1991 Libyan Area August 5, 1990 to February 21, 1991 Libyan Area April 1, 1998 to December 1, 1995 to April 1, 1996 Mayaguez Operation May 15, 1975 to May 15, 1975 Operations in the Libyan Area (Operation Eldorado Canyon) April 12, 1986 to June 27, 1986 Mayaguez Operation Just Cause) December 20, 1989, to January 31, 1990 Panama (Operation Desert Fox) December 1, 1995 to December 2, 1998 Parisian Gulf Operation Operation Desert Trunder) December 1, 1995 to December 22, 1998 Persian Gulf Operation (Operation Senter Trunder) December 1, 1995 to February 1, 1997 December 1, 1995 to February 1, 1997 Persian Gulf Operation (Operation Senter Trunder) December 1, 1995 to February 1, 1997 December 1, 1995 to February 1, 1997 Persian Gulf Operation (Operation Senter Trunder) December 1, 1995 to Newtoner 20, 1998 Porsian Gulf Operation (Operation Senter Trunder) December 1, 1995 to Po		
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	Vietnam Service Medal (VSM)	July 4, 1965 to March 28, 1973

Voluntary Self-Identification of Disability

Form CC-305 OMB Control Number 1250-0005 Expires 1/31/202 Page 1 of 2

Why are you being asked to complete this form?

Because we do business with the government, we must reach out to, hire, and provide equal opportunity to qualified people with disabilities. To help us measure how well we are doing, we are asking you to tell us if you have a disability or if you ever had a disability. Completing this form is voluntary, but we hope that you will choose to fill it out. If you are applying for a job, any answer you give will be kept private and will not be used against you in any way.

If you already work for us, your answer will not be used against you in any way. Because a person may become disabled at any time, we are required to ask all of our employees to update their information every five years. You may voluntarily self-identify as having a disability on this form without fear of any punishment because you did not identify as having a disability earlier.

How do I know if I have a disability?

You are considered to have a disability if you have a physical or mental impairment or medical condition that substantially limits a major life activity, or if you have a history or record of such an impairment or medical condition.

Disabilities include, but are not limited to:

- Blindness
- Deafness
- Cancer
- Diabetes
- DiabetesEpilepsy

- Autism
- Cerebral palsy
- HIV/AIDS
- Schizophrenia
- Muscular dystrophy
- Bipolar disorder
- Major depression
- Multiple sclerosis (MS)
- Missing limbs or partially missing limbs
- Post-traumatic stress disorder (PTSD)
- Obsessive compulsive disorder Impairments requiring the use of a wheelchair
- Intellectual disability (previously called mental retardation)

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NO, I DON'T HAVE A DISABILITY	
I DON'T WISH TO ANSWER	
Your Name	Today's Date

YES, I HAVE A DISABILITY (or previously had a disability)

Voluntary Self-Identification of Disability

Form CC-305 OMB Control Number 1250-0005 Expires 1/31/2020 Page 2 of 2

Reasonable Accommodation Notice

Federal law requires employers to provide reasonable accommodation to qualified individuals with disabilities. Please tell us if you require a reasonable accommodation to apply for a job or to perform your job. Examples of reasonable accommodation include making a change to the application process or work procedures, providing documents in an alternate format, using a sign language interpreter, or using specialized equipment.

ⁱ Section 503 of the Rehabilitation Act of 1973, as amended. For more information about this form or the equal employment obligations of Federal contractors, visit the U.S. Department of Labor's Office of Federal Contract Compliance Programs (OFCCP) website at www.dol.gov/ofccp.

PUBLIC BURDEN STATEMENT: According to the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. This survey should take about 5 minutes to complete.